

Primary School Bulletin



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Introduction



Welcome to all our families, old and new. This booklet contains information about our school and we hope it will be useful to you all. Please take the time to read its contents. We want you all to be fully involved in your children's education.

The **International School of Madrid** is an inclusive school which welcomes and values all of its students and their families. We hope to create a family atmosphere where children feel safe and secure and in which there is fluid communication between home and school.

We provide a broad and balanced curriculum which:

- promotes the academic, spiritual, cultural, physical and moral development of students;
- prepares children for adult life and encourages them to become good citizens – showing respect, loyalty and friendship towards others;
- allows children to become fluent and proficient users of the English and Spanish languages, whatever their native tongue is.

Our goal is to provide a high quality education which:

- promotes high standards of achievement and allows all children to develop to the best of their ability, both personally and academically;
- generates high levels of student engagement and enthusiasm and allows students to become confident, secure and independent learners.

Enjoy the year ahead!

The School Day



Term Dates

Autumn Term

Tuesday 13th September until Wednesday 21st December (inclusive)

Spring Term

Monday 9th January until Thursday 29th March (inclusive)

Summer Term

Tuesday 10th April until Friday 22nd June (inclusive)

School Hours

The school hours are 8:35 am until 4:00 pm (except on a few occasions, in which case you will be notified in writing).

Arrival at school

Children should enter the school via the Rosa Jardón gate only. (Cuesta del Sagrado Corazón may **never** be used for entry or exit by anyone except bus children.)

The gate is opened at 8.25 am and the janitor and a teacher are on duty from that time. **Children should not be brought to school before 8:25 am** as no supervision can be provided.

All children should arrive at school no later than 8:35 am. Please be punctual. Classes start promptly at 8:45 am. Any children arriving after 8:35 am must first sign the late book outside of the office and then make their own way to class.

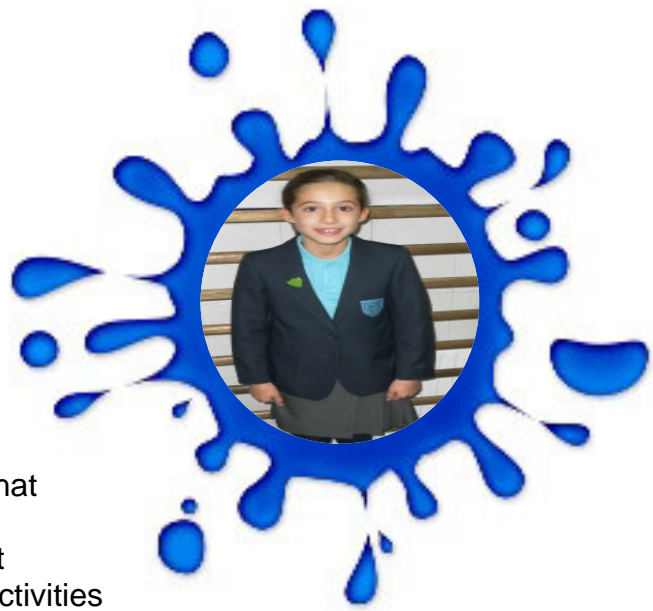
On arrival, children in Nursery and Reception should go straight to the Foundation Stage playground where two members of staff will be waiting to look after them. If it is raining the children may be taken straight to their classroom. Children in Year 1 to Year 6 line up in the main playground. If it is raining they should wait in the hall.

Dismissal from school

Children should be picked up from school at 4:00 pm.

Children from Year 1 to Year 6 will leave the school building by the main door and wait to be picked up in the playground. Children from Nursery and Reception will be with their teachers in the Foundation Stage playground.

At 4:15 pm any children who have not been collected will be brought to wait inside. Anyone who *has* been collected will be asked to leave.



Uniform

The wearing of uniform is compulsory from 19th September 2011. Please see that your child has all the correct uniform at the beginning of the year so that later, at school functions etc. we do not have children incorrectly dressed. Pupils who do not have the correct uniform will not be able to participate in out of school activities and may be punished.

A full uniform list is sent separately, but here are some general guidelines.

Nursery and Reception

Dark blue I.S.M. track suit
White I.S.M. T-shirt
Dark blue I.S.M. shorts
Navy or white socks
White trainers (Velcro fastening)

Years 1 to 6

Summer Uniform:

Short sleeved, turquoise polo shirt
Navy blue I.S.M. sweat shirt
Grey trousers, shorts or skirt.

Winter Uniform:

Grey v-necked pullover with embroidered letters I.S.M.
Pale blue, long sleeved shirt.
Striped pale red and grey tie
Blue or white socks. Blue or white tights are allowed in winter.
Blue or black shoes (no boots are allowed.)

Navy blue blazer with school badge on pocket. (*Year 3 upwards*)

This is worn throughout the Winter and always for Church, assemblies, some excursions and special occasions.

Sports Uniform:

Dark blue I.S.M. track suit
White I.S.M. T-shirt
Dark blue I.S.M. shorts
White ankle socks
White or black trainers (brightly coloured trainers are NOT permitted)



School Rules



Below are a few other reminders about dress:-

- 1) All pupils should wear their PE uniform on days in which they have a PE class or swimming lesson.
- 2) Trainers should only be worn with PE uniform.
- 3) Children should keep sports equipment in a large, strong sports bag, rather than a plastic carrier bag.
- 4) Please put a long loop on jackets and coats so they are easier to hang up and so spend less time on the floor!
- 5) Jewellery must NEVER be worn to school. Watches should not be worn on swimming days or in Judo and Ballet classes as staff cannot be responsible for any left in bags, nor can they look after them during the class.
- 6) If children wear Wellington boots to school on rainy days, they should bring a change of footwear in their bags.

Last but not least, we can not stress enough the need to:-

LABEL ALL CLOTHING AND PERSONAL ARTICLES.

Please put your child's name on **all** clothing and property. Finding lost property and returning it to its owner is impossible if it is not labelled.

Also, the school requests that if a pupil or a carer takes home clothing or other articles belonging to another child, that these be returned to the school immediately.

Toys and Electronic Equipment

Children should not bring any items of value to school. As a general rule they should also not bring any item that may cause distraction, temptation or danger to others including, but not limited to: *toys, electronic games, mobile phones, portable music players, weapons, money, jewellery*. If any such items are seen at school they may be confiscated by a member of staff.

The school cannot be held responsible for anything brought by the children, unless it is at the special request of the teacher.

Children may bring skipping ropes or soft balls for use at playtime. For safety reasons, no hard balls are allowed and children are not permitted to use balls in the playground before or after school.

Food

Children may not bring food to school. They should only bring sweets to school if requested to do so by the teacher or to celebrate a party. Chewing gum and sunflower seeds (pipas) are forbidden at school, at school functions and on the school bus.



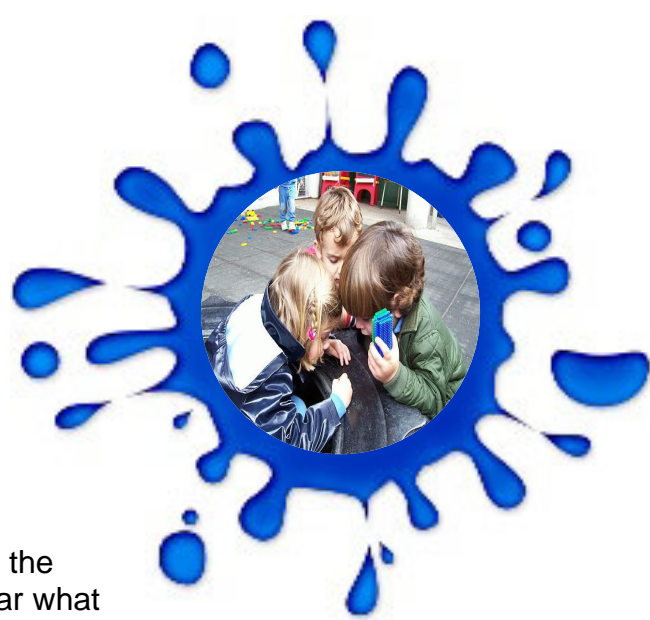
Social visits and Birthday parties

Please be careful to inform the class teacher **IN WRITING** of any changes in normal routine caused by a party or social visit. It is not sufficient to give the message orally to the child or to the bus driver. We always send a class list home with each child near the beginning of the school year to help facilitate arrangements between parents.

The school is always willing to hold a brief celebration on a child's birthday (for example, to share a cake). However, if you do decide to have a party for your child outside of school, please follow the following rules:

- 1) If a party is organised to take place after school, leaving from I.S.M., we request that the **whole class** is invited.
- 2) Invitations can only be given out at school by the class teacher, who will then check to see that all pupils have been invited and inform the parents of the birthday child if not. If parents wish to have a smaller party they should invite guests in a more private way.
- 3) Children may not change into party clothes at school.
- 4) **BIRTHDAY PRESENTS MAY NEVER BE GIVEN AT SCHOOL.**
- 5) Staff, office or otherwise, cannot be involved in making phone calls for birthday parties. Neither can they attend children's parties.
- 6) We ask parents who are arranging to take other people's children to a party that they have a clear list of who they are taking. We cannot allow children to leave with another adult if no written permission has been given. This is for the safety of the children and the peace of mind of all of us.
- 7) The school bus cannot be used for taking children to a birthday party. (If your child is not going on the bus because of a party, please let us know in writing.) However a separate arrangement can be made with Marcelo, who runs the bus company, (Tel. 607 49 96 49) and he will arrange another bus – not the school route – for the party.

Reports and Parents' Evenings



We have three parents' evenings a year and we send written reports home to parents twice a year for Nursery and Reception and three times a year for the rest of the school.

October

We have an open night where parents are invited to see the books and equipment their children will be using and hear what will be expected of the pupils during the coming year. Teachers will also give guidelines on how you can help to support your child. Refreshments are served in the hall and a collection is made for the maintenance of the ISM Foster Child, Merlyn-iveth of El Salvador.

November

We send home a brief report about each child from Year 1 to Year 6. Following this, parents of all children, Nursery to Year 6, meet with teachers on an individual basis to discuss how their child is settling in to the new class.

December

Exam results are sent home for children in Years 3 – 6.

February

Detailed reports about every child are sent home. Parents are again invited to attend parent / teacher conferences.

June

Detailed reports are written about each child and parents are asked to pick them up at the end of June. Teachers are available to talk about the reports as desired.

We would like to stress that this is the timetable of the official points of contact between school and parents. Teachers will request to see parents at other times as and when the need arises. We expect parents to do the same. Obviously teachers will not be able to come to the telephone or stop to talk to a parent during class time, but if you speak to the office they will arrange an appointment for you. Teachers are always happy to see parents and discuss anything from the curriculum to personal problems a child may be having. Information should be given to the class teacher if anything occurs which could affect the child academically and/or socio-emotionally, e.g. absence from home, death or illness of relative or loved one, change of domestic staff, new baby on the way etc. This will help the teachers to support the children appropriately. Please do not discuss children's academic or social performance with the secretarial or support staff, but only with the teachers concerned.

You are kindly requested **not to phone teachers at home about school matters** (even if their child is in the same class and is socially known to you!) The office is not allowed to give out staff telephone numbers.

Stationery and Textbooks

It is not normal in British Primary schools to have one set text for any subject. Teachers prepare work according to the needs of the pupils and use a wide variety of resources to do so. Therefore, your child may bring home a variety of different books or photocopies to use for homework.

Please note, all pupils have a desk or tray in which to leave their books and should only take home the books they need for that day's homework.

We order all textbooks and reading books from Britain and there is no need for parents to buy textbooks. Similarly, the textbooks for Spanish are also bought by the school. Consequently, books brought home by the child are on loan and should be treated with care. Parents will be asked to replace lost or damaged books.

Book Bags

Children in Reception to Year 3 will be given a book bag or folder in which they should keep their reading book, their home contact book or homework diary and, for the older children, their homework.

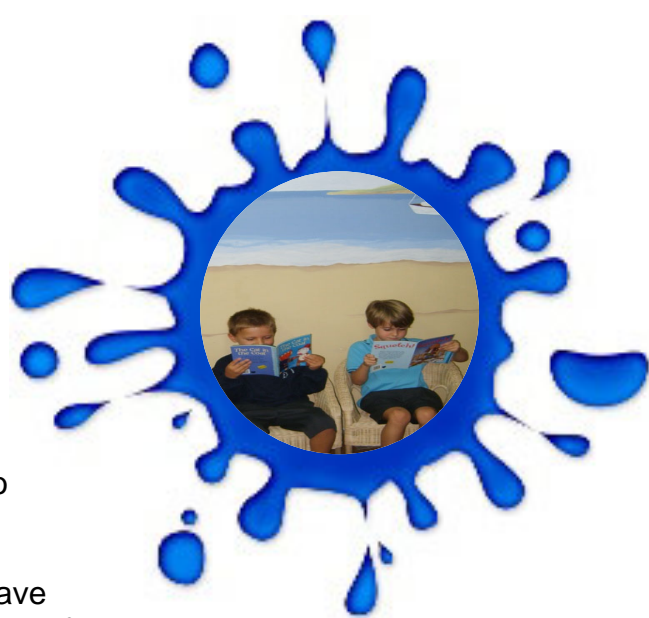
Home Contact Books & Homework Diaries

All pupils in Foundation Stage and Key Stage One have a home contact book in which communication between home and school can take place. All pupils in Key Stage Two are issued with homework diaries. This is a weekly diary in which they write down their daily homework. There is also space for comments for teachers and/or parents.

Dictionaries

Pupils from Year 4 up must have their own Dictionaries both for English and Spanish. The English dictionary that we use is available from the school for Year 4 pupils to purchase in September. This dictionary is suitable for use through to Year 8.











It is also recommended that children in Years 5 and 6 purchase a simple English Thesaurus. These and other books may be bought by pupils in British schools which are members of NABSS, at a discount. A card can be provided by Valerie in the office to be used at the Bookworld store in C/ Francisca Moreno (near to C/Goya).













Stationery and Equipment

Below you will find lists of items the children should be provided with as of the first day of school. Exercise books and art materials will be supplied by the school. Items should be **marked with the child's name**, unless otherwise indicated.













NURSERY ONLY:	
A draw-string bag containing a complete change of clothes, including underwear (to be kept at school)	
A small blanket and pillow with removable cover, for nap time.	
NURSERY AND RECEPTION:	
A small school bag (no wheels please – they have caused accidents). <i>This should be named.</i>	
A uniform smock with the child's name written or sewn on the front in big, clear writing (capitals for the beginning of the names, the rest in lower case).	
A plastic cup with a handle. <i>This should be named.</i>	
A packet of 6 jumbo triangular pencils for writing (e.g. <i>Triplus Jumbo</i> or <i>Trimax</i>)	
A packet of 12 plastidecor crayons. For Nursery children it is better if these are thick, chunky crayons.	
A packet of 12 jumbo triangular coloured pencils.	
A packet of 12 chunky felt-tip colouring pens.	
4 glue sticks (40g)	

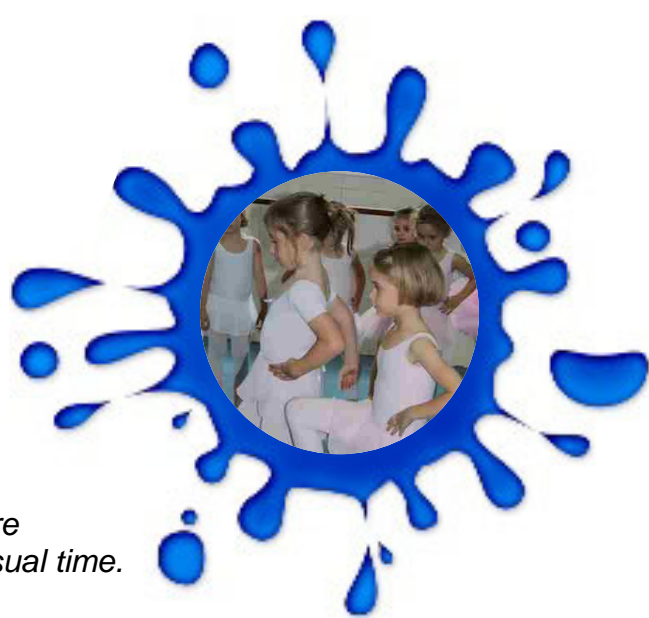


YEARS 1 AND 2	
A large school bag (no wheels please – they have caused accidents). <i>This should be named.</i>	
A packet of 12 plastidecor crayons.	
A packet of 12 coloured pencils.	
A packet of 12 pencils for writing.	
6 rubbers. 6 pencil sharpeners.	
4 glue sticks (40g)	
A plastic cup with a handle. <i>This should be named.</i>	
A uniform smock with a loop for hanging. <i>This should be named.</i>	
Year 2 only: A recorder (flauta dulce). <i>This should be named.</i>	
Year 2 only: A plastic A4 sized envelope folder. <i>This should be named.</i>	



YEARS 3, 4, 5 AND 6	
A large school bag (no wheels in Years 3 and 4).	
A plastic cup with a handle.	
A pencil case, fully equipped with coloured pencils, crayons, rubber, sharpener, etc.	
A packet of 12 pencils for writing.	
4 glue sticks (40g)	
A recorder (flauta dulce) and an A4 plastic envelope folders to store music.	
A smock or old T-shirt for painting.	
A packet of 4 whiteboard markers.	
Years 4, 5 and 6 only: A loose-leaf file with separators	
Year 6 only: A fountain pen and spare cartridges.	

Extra-Curricular Activities



The school offers a number of extra curricular activities which begin in October. If you wish your child to partake in any of these activities, please contact the office. There is a charge for all after school activities, except the basketball and football clubs. *Please note the school can not supervise brothers and sisters of children who are taking part in activities. They must be picked up at the usual time.*

Ballet

The ballet teacher is Susanna Cortés-Breton, graduate of the Urdang Academy in London. Our pupils have become excellent ballerinas with her dedication. They dance in the show at Christmas and in a display at the end of the year.

The ballet classes are as follows:- Mondays and Wednesdays 3.20 – 4.05 pm for pupils in Reception and Year 1 and 4:10 – 5:05 pm for pupils in Years 2 – 6.

Judo

The Judo Teacher is Jesús Rivas, who has been in the school almost as long as Mrs. Mazón! He has served as coach for the National Team and is 4th Degree DAN Black Belt. Many are the trophies that our pupils have won under his tutelage over the years in competitions with National Level Judokas. He is assisted by Teresa, who has also been at I.S.M. many years. The Judo classes are as follows: Tuesday and Thursday – 4.00 pm to 5.00 pm - children from Reception to Year 6.

Riding

Hugo Espinosa de los Monteros and his wife Meli Valderrama both own and run the San Jorge Equestrian Centre, situated on the Carreterra de Burgos km. 23, which the school has been using now for 15 Years. The children are organised into groups depending on their level and are taught by experienced teachers, including Meli and Hugo. The stable has more than 30 horses and ponies for the children to choose from and 4 schooling areas, one of which is covered. Gymkhanas and competitions are held each term and once a year the children spend a whole day at the stables, including a B-B-Q. The children are taken to the stables on Wednesdays by bus and are accompanied by teachers from school. The bus leaves school at 4.00 pm and returns at 6.45 pm approx. Children can be picked up at the stables directly if parents so wish.

Chess

The chess classes are run by David Rodríguez, who has been working in the school for over 9 years now. The children are organised into groups according to their ability as well as their age. Parents receive a report twice a year and the children take part in an in-house championship at the end of the year. Chess classes take place on Monday 4.00 pm to 5.00 pm - children from Reception to Year 6. Competitions are organised outside of school also.

Football and Basketball clubs

These activities are organised by Mr. Daniel, our PE Teacher, and are free of charge. During the year the school attends various competitions and tournaments with other Madrid schools, in both football and basketball.

Basketball takes place on Tuesdays, 4.00 – 5.00 pm for Year 3 upwards.

Football takes place on Wednesdays, 4.00 – 5.00 pm for Year 3 upwards.

Football League

This is organised by Mr Daniel who is assisted by several trainers. There is a fee for this activity. The children take part in matches in a local league on Saturdays. Training is at 4.00 pm to 5.00 pm - Wednesdays and Fridays. The children go down to the pitches at the bottom of the road, where they should be picked up.

Computer Club

Computer club will take place on Tuesdays, Wednesdays and Thursdays from 4.00 – 5.00 pm with Mr Stewart. During this time pupils will develop their ICT skills. This activity is for children in Years 1 – 6.

Modern Dance

Mr Roberto runs modern dance classes on Mondays and Thursdays for pupils in Years 3 – 6.

Music Classes

Our music teachers, Lynette Carveth and Roberto Eugenio run a choir during lunchtime.

They are also able to offer or arrange private classes in guitar, piano, percussion and also flute, violin or harp depending on the amount of interest. Please contact Mrs. Carveth and Roberto directly to arrange classes. Roberto can be contacted at school Monday to Fridays and Mrs. Carveth on Mondays or Tuesdays.

Prices vary depending on the level of the pupil and length of class.

Language Classes

Mr Francke is able to offer extra-curricular German or French classes. Please contact him directly if you are interested.



Excursions

All classes take one excursion a term and the school meets the cost of the *transport* for these trips within city limits. Entrance costs, etc. must be paid for separately. We always send a letter home asking parents to give their permission for their child to go on the trip if it means taking a bus.

We also like to take children on walks in the vicinity of the school (nature walks, trips to the park, etc.) Please let us know in writing if you object to this.

During the last school year the places visited were as follows:



	Autumn	Spring	Summer
Nursery	 Theatre: Peter Pan	 Cosmo Caixa (Science Museum)	 Cañada Real
Reception	 Theatre: Peter Pan	 The Market	 Madrid Zoo
Year 1	 Puppet show: Pinocchio	 Santander Art Gallery & The Farm	 Faunia
Year 2	 Cosmo Caixa (Science Museum)	 Madrid Zoo	 Museo del Ferrocarril
Year 3	 Tutankhamun Exhibition	 Museo de la Ciudad	 Feria del Libros Madrid
Year 4	 National Archeology Museum	 Aprende Inglés TV studios	 Carranque Archeological Park
Year 5	 Micropolix	 Musical: Around the World in 80 Days	 Rock Climbing & Orienteering
Year 6	 Plaza Mayor	 Musical: Around the World in 80 Days	 Royal Observatory



Food

All children are required to have school lunches. These are cooked on the premises by Aramark. Aramark sends a menu home each month by e-mail. We aim to provide a healthy and balanced diet and therefore a typical weekly menu will adhere to the following principles:

rice - once per week; pasta - once per week; legumes – once per week; potatoes - once or twice per week; eggs - once per week; meat – three times per week; fish – once per week; vegetables/salad – every day; fruit – four times per week.

The children are also provided with a snack in the morning or afternoon, depending on their lunch time. The snack consists of items such as fruit, yoghurt, sandwiches, etc. When the children go on a school trip, Aramark provides the packed lunch.

Please inform the office of any special dietary requirements due to medical and/or religious reasons, if you haven't already done so on the application form or at interview.

Children should not bring food or sweets to school unless requested by the teacher. If a child has been ill and needs a special diet please let the class teacher know in writing.



Bus Service



The school bus routes are organised by Marcelo.

Anyone who wants their child to go to and/or from school on the bus should fill in a form, available from the office, and return it directly to Marcelo or to the office. Only those who have done so by 6th September will be able to use the bus in the first weeks. Families who return the form later than this date will only be able to use the bus starting in October.

On the first day of the Autumn term the children should be brought to school. The bus service will start at midday on the first day of school. We ask you to be patient during the first few days as the drop off and pick up times will be tentative. It is very important that those picking up the children at the stops are there on time as it can be very difficult for the bus driver to wait around and the whole route is delayed. We also request that people are punctual in the mornings for the same reasons.

Because of limited space and the new traffic regulations, regular bus users cannot be allowed to invite guests to travel with them. Bus children who wish to invite a friend home, **MUST** be picked up at school.

If you ever need to make a temporary change to your child's bus routine, please inform the office **IN WRITING**. Forms are provided to help you to do this.



International School of Madrid

Primary: C/ Rosa Jardón, 3 28016 Madrid T: 91 359 21 21 F: 91 359 07 22 E: primary@internationalschoolofmadrid.com
Secondary: C/ Serrano Galvache, 13 28033 Madrid T: 91 302 30 80 F: 91 302 66 53 E: secondary@internationalschoolofmadrid.com
Internet: www.internationalschoolofmadrid.com
Head teacher: Mrs. A. Mazón

NO BUS

Date: _____

Child's name: _____

Class: _____

IS NOT GOING ON THE BUS TODAY

Signed: _____



International School of Madrid

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Secondary: C/ Serrano Galvache, 13 28033 Madrid T: 91 302 30 80 F: 91 302 66 53 E: secondary@internationalschoolofmadrid.com
Internet: www.internationalschoolofmadrid.com
Head teacher: Mrs. A. Mazón

CHANGE OF BUS ROUTINE



Date: _____

Child's name: _____

Class: _____

Will today _____

Signed: _____

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Religion

Religion is an optional subject at I.S.M. in which Christian morals and doctrine are taught. In Reception and Year 1 Christian stories are told but most of the emphasis is on correct behaviour, the reasons for the same and respect for others in one's society and environment. From Year 2 up there is more attention to doctrine, especially in Year 4 when pupils are prepared for First Communion. There is a minimal charge for RE classes to pay for the services of the priests and use of the local parish church. Pupils who do not attend RE lessons have Citizenship as the alternative and parents are informed in the February and June reports of the topics covered.



Medical / Insurance

All children receive a medical check up in the autumn term and the bill for this is included in the first term's bill. The check up is carried out by a qualified doctor and a written report is sent home to parents later.

Pupils are covered by insurance for accidents. If an accident occurs during school hours, children are taken immediately to a local clinic. Parents are informed as soon as the accident occurs and are invited to accompany the child, if they think it appropriate. It is very important that the school has emergency telephone numbers for each pupil, including mobile numbers. Please, if you change address or telephone number during the school year, let the office know straight away.

We would like to remind you that when your child is ill he/she should be kept at home until totally recovered. Please be considerate to the other members of the class and the teachers!

Please also note that the school is only able to administer medicines that have been **prescribed** by a doctor. The medicine must be brought in its original container and handed to the teacher for safe keeping. **Written instructions** for administering the medicine must be provided (e.g. the dosage, the time it should be taken, etc.)

We cannot administer any medicine without WRITTEN consent from the parent.

Special Events



There are various special events during the year. Here is a brief description of each.

Hallowe'en

We celebrate this festival on or around 31st of October, with parties all round and the children come in fancy dress. This should be something related to Halloween and need not be shop bought or elaborate.

The Christmas Show

All the children take part and work very hard to produce a show full of music and fun. Foundation Stage and Key Stage One perform on one night and Key Stage Two on another. The shows take place in the theatre of *Cardinal Espinola* school in the penultimate week of the Autumn term.

Valentine's Day

We celebrate this festival on or around 14th of February with parties and games. The children should come dressed in red, white or pink. The children make cards for their classmates and celebrate the friendship they have for each other.

Easter Egg Hunt

This takes place just before the Easter holidays. The Easter Bunny hides eggs around the school for the children to find. The children all get a small chocolate prize and, of course, there is a special prize for the child who finds the most eggs.

Colour Shows

The children from Year 3 to Year 6 are in house groups – The Reds, The Blues, The Greens and The Yellows. They all have a day of celebration when they put on a variety show for the rest of the school and have a special menu at lunchtime. The children come dressed in clothes of their house colour when it is their special day. They organise this all themselves with great success during the meetings they have regularly in their house groups.

Book Day

This takes place on or near to World Book Day (23rd April). Children are invited to come to school dressed as their favourite book character and take part in a number of activities designed to promote a love of reading.

Sports Day

The children from Nursery to Year 3 take part in an informal Sports Day towards the beginning of the Summer term.





Interschool Athletics Tournament

This is an annual event where the Madrid schools come together to compete on the athletics field in friendly rivalry. As many children as possible are involved from Year 4 to Year 6. This takes place in June.

Musical Evening

On this night we celebrate the musical talents of all the children who play an instrument, sing or dance. This event is normally celebrated in a local theatre at the end of the Spring Term.

Summer Show

The children in Early Years and Key Stage One perform a show for their parents in our own school hall towards the end of the Summer Term.

The Spanish Fair

This is the day when we celebrate everything Spanish. The children come dressed in any traditional regional Spanish dress they like and no English can be spoken after 12.00 noon. The children, parents and teachers all help to organise different stalls and a bar to raise money.

Camping Trip

The children from Year 3 up have the chance to join our annual camping trip which takes place in late Spring or Summer term and lasts 6 days. They have visited many different parts of Spain and the trip offers the children a great opportunity to learn more about the country and about themselves. This is not a holiday week for non-campers.

Skiing Trip

The school offers a skiing holiday for children from Year 3 up in the Half-Term Week in February. The children have usually gone to the Pyrenees. Both the above trips have been successfully run for the school for years now by Enrique Marabini.

Student Government

The school is very proud to have a Student government. The children elect 4 students to be the president, vice-president, secretary and treasurer who have various tasks to complete during the year. Those elected are, at the same time, Captains of the Houses.

Twice a term Meetings are held, run by the elected Government, for all pupils in Years 3 – 6.

Charities

I.S.M. helps a number of charities over the year.

Our Foster Child

In 1981, in the Student Government of the time, I.S.M. pupils voted to adopt a child through the NGO Childreach, now called PLAN USA. Over the years we have sponsored children in Honduras, Nicaragua, Bolivia and Ecuador. The present foster child is Merlyn-iveth from El Salvador. Maintenance for the child and her community is about 2.000 Euros p.a. However, we are sure you recognise that this is a very worthy cause, so we ask you please to be generous. An annual collection is made at the Open Evening in October. Pupils exchange letters with their foster child over the year.

Poppy Sale

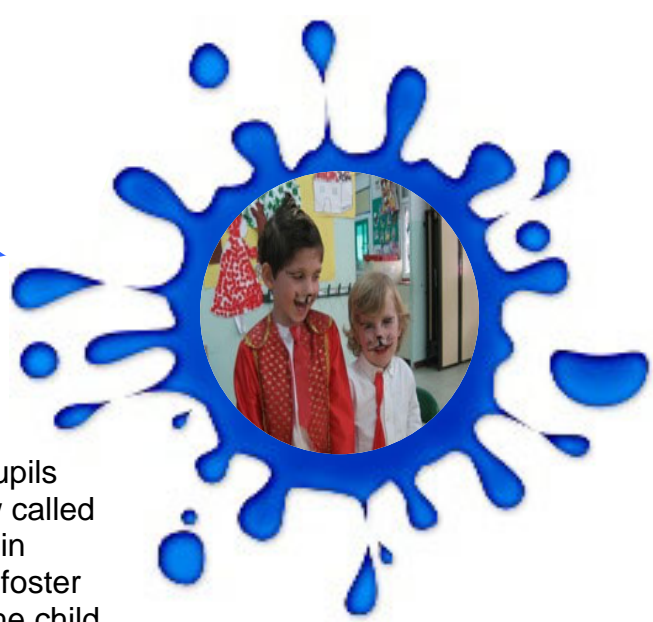
I.S.M., like all other British schools, helps the British Embassy in the annual Poppy Sale, to collect funds for veterans and their families.

Christmas

At Christmas time we involve the children in three different charitable causes.

- 1) Each pupil is asked to donate a gift for an under-privileged child.
- 2) Each class puts together a box for the homeless. Children are asked to bring in food and toiletries for the box.
- 3) We take non-perishable foods to the local Caritas group for their Christmas handouts.

As well as the afore-mentioned, we do donate, through reliable channels, to the needy and suffering when natural disasters occur.



The A.P.A.

We are very lucky to have a very active and supportive parents' association (The A.P.A.). They have their first meeting early on in the Autumn Term and would be really glad to see any enthusiastic parents wishing to be active members of the association. They assist the school in many ways, from helping at the Spanish Fair, to arranging gifts for the Year 6 pupils as they move on to Secondary.

We very much welcome anyone who wishes to come and speak to the children about any hobbies, sports, pastimes or interesting professions, especially if they tie into the topic the children are studying. Please contact your child's class teacher.



Contacting Us



Primary School

Address: C/ Rosa Jardón, 3
28016 MADRID
Telephone: 91 359 21 21
Tel/Fax: 91 359 07 22

Valerie deals with admissions, billing, extra-curricular activities, etc. Her email address is: primary@internationalschoolofmadrid.com

Chloé deals with attendance, contact details, buses, etc. Her email address is: secretary@internationalschoolofmadrid.com

School Management

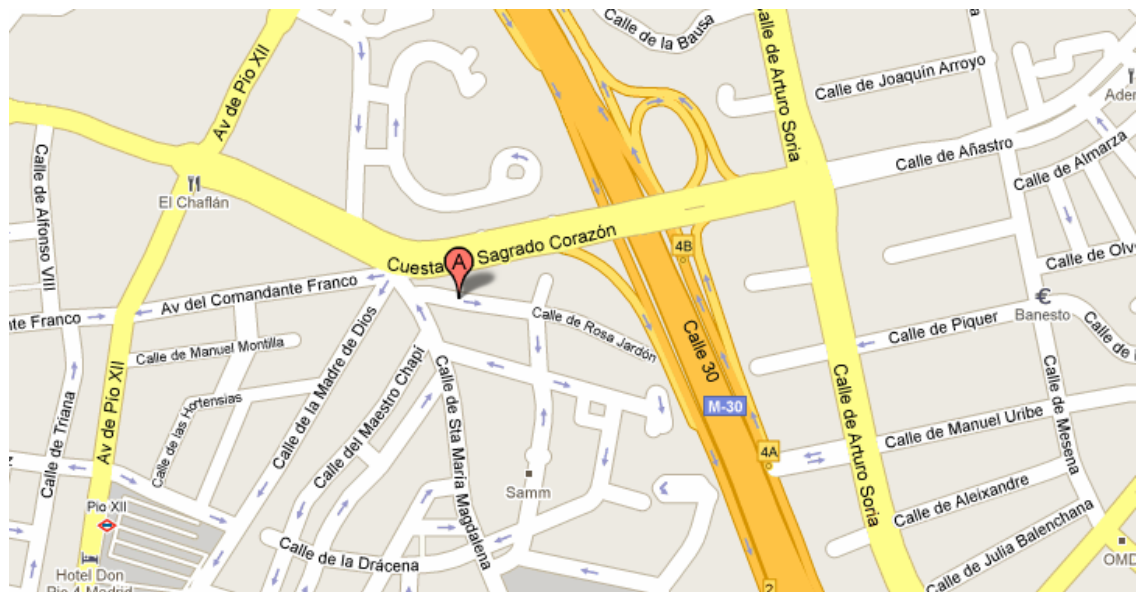
Mrs Mazón can be contacted via the school office.
Mr Cook can be contacted via email: r.cook@internationalschoolofmadrid.com

Secondary School

Address: C/ Serrano Galvache, 13
28033 MADRID
Telephone: 91 302 30 80
Tel/Fax: 91 302 66 53

Email: secondary@internationalschoolofmadrid.com

Our website is: www.internationalschoolofmadrid.com





40  years